

RS Transport Services

For St. Andrew's Junior School – Year 2022

Registration Form for Regular Bus Service (New)

(Form A)

Name of pupil (in full): _____ Class: P ____ - ____

Date of Birth: _____ BC no.: _____

Pick up address: _____ S (_____)

Drop off address *: _____ S (_____)

Father's name: _____ Mother's name: _____

Telephone: (H) _____ (Father's h/p) _____ (Mother's h/p) _____

OFFICIAL USE
RECEIPT NO:
BT / CHQ:
AMT: \$
ID:

*: Please fill in if different from pick up address

Regular Bus Service (Please tick the appropriate box below)

- 1-way - from home to school only
- 1-way - from school to home only (departure: 1.45pm – Mon to Thu, departure: 3.45pm - Fri)
- 2-way - from home to school and from school to home (departure: 1.45pm – Mon to Thu, departure: 3.45pm - Fri)

If SAH bus service is required, please filled up Form B (please call us for Form B)

Terms & Conditions for bus service provided to SAJS students:

- (1) The collection of bus fee in one (1) academic school year and is spread over 9 calendar months (January, February, March, April, May, July, August, September and October). It does not include additional remedial lessons/CCAs being arranged outside of the normal curriculum time. The bus fee is calculated based on 1 way. For 2-way transport, there will be an additional charge of \$10 - \$20.
- (2) Payment should be made by the first week of each month.
- (3) Payment is preferred via cheques / electronic transfer methods. In the event of cash payment disputes, parents have to make good the loss or differences.
- (4) For **Cheque payment**, strictly **NO** post-dated cheque is to be issued and parents shall ensure that there is sufficient fund at all times for transaction to be cleared. Else, RS Transport Services will impose an administration charge of **\$2** for this non-clearance of cheque when notified by the bank.
- (5) For **Bank transfer**, please indicate the school and child's name. eg. **SAJS/child's name** in your transaction. Please attached a note in the bus card if you are not able to do a printout of the transaction indicating the date of transfer, amount and transaction number. **Our bank account is DBS current account: 023-900636-1 or Paynow: UEN 53006215ADBS**
- (6) For **ATM transfer**, please put ATM receipt into the bus card.
- (7) Termination notice must be given 1 month in advance in writing or 1 month's bus fee in lieu of notice should be given.
- (8) Students must wait for the bus **5 minutes** before the stipulated arrival time at the specific pick-up point and parents cannot fault the driver over the interpretation of accuracy of time.
- (9) Should the bus breakdown or no show, parents may make an incident claim of **\$3**.
- (10) Please note that parents are **NOT** permitted to ride in the school bus.
- (11) Parents are liable to pay for any damages to the bus through the misdeeds of their child/children.
- (12) If the school suspends your child from taking the school bus due to misbehavior/bullying of others in the bus, there will not be any refund of bus fees for the suspension period.
- (13) Any replacement of bus card shall be charged **\$5** each time.
- (14) Last day of registration is on **19th Nov 2021. Please submit your transport request by Fax/Scan and email to us.** For registration after the cut-off date, parents will be informed of seat availability.
- (15) When your child register for the bus service, **1 month's fare** will be collected. Registration is **ONLY** complete together with payment. However, if withdrawal is made 1 week after registration, this 1 month's fare will be forfeited.
- (16) Parents cannot request for a specific time of pickup/drop off.
- (17) Fares given during registration are tentative. Fares may be adjusted after confirmation of pick-up and drop-off points.
- (18) All information regarding change of address must be conveyed to RS Transport Services at least 2 months in advance **BUT** there shall be no guarantee of a seat in the other bus **OR** a bus serving that location.
- (19) If the pick-up and drop off are of different location, a fee as **PER** different location has to be paid.
- (20) **For Secondary Students: specific days eg. PSLE Oral Exam, PSLE Listening Comprehension, PSLE Marking days, Children's Day or declared holidays by SAJS – the regular buses will not be operating.**
- (21) RS Transport Services reserves the right to suspend the child if his payment is behind schedule.
- (22) RS Transport Services reserves the right to make changes to its routes, drivers, buses, pick-up/drop-off time, etc, and also reserves the right to amend its Term and Conditions as and when it deems fit.

I/We agree and accept the above-mentioned terms & conditions set upon.

Name of parent

Signature of parent & date