



1862

3 October 2013

P6 Batam Service Learning Trip

As part of the Post PSLE activities, P6 pupils travel to Batam on a day trip as a class. The pupils will do a school visit where they will gain insights on the culture of Indonesia through the interaction with the school children as well as the children from the orphanages.

The pupils are to also organize games for and teach craftwork involving recyclables to the children in Batam. They would be planning the above mentioned with their group mates in the lead up to the trip. And finally the pupils are to reflect on the experiences from the interaction with the children and how they can be thankful for their lives back here in Singapore.

A detailed itinerary is attached in this letter. **Kindly retain letter and itinerary for reference.**

Below is a quick summary of travel dates, reporting and dismissal timing for the classes going for the trip:

6 Nov: 6 Thanksgiving & 6 Integrity

7 Nov: 6 Unity, 6 Wonder and 6 Self-discipline

8 Nov: 6 Resilience & 6 Empathy

Reporting time:

For boys taking school transport to Ferry terminal - 6.45am

For boys reporting directly to the Ferry terminal - 7.15am

Dismissal time:

For boys leaving for home direct from Ferry terminal - 7.30pm

For boys taking school transport from Ferry terminal - 8.00pm

Kindly prepare the following for submission by Tues, 8th Oct:

a) Consent and transport arrangement form

b) Edusave payment form or cash/ cheque

Please ensure that no cancellations or corrections should be made on the Edusave form. If payment is made by cheque, cheque is payable to "St Andrew's Junior School".

c) Passport

Please ensure that your son's passport has a validity of at least 6 months from date of expiry. Submit a photocopy of your child's passport together with the rest of the forms.

d) Personal / Next of kin Particulars

Please ensure that all particulars are **clearly** and **correctly** written down for ease and accuracy of data entry.

Visa-on-arrival application

Nationals of Singapore, Malaysia, Thailand and The Philippines do not require Visa. All other nationalities will have to apply for Visa upon arrival. Cost of Visa is US\$10 and is borne by the pupil. Please ensure that your child brings along the cash on departure day. The teachers will help to facilitate this process upon arrival.

Cost of the trip:

The trip will cost an estimated amount of \$70.00. The school will subsidise an amount of **\$40.00** for all pupils who are Singapore Citizens. As such, each child will be required to pay **\$30.00** only.

As this trip is heavily subsidized, students who do not turn up or withdraw last minute will bear the full cost of the trip.

Cost includes:

- 1) Land Transfers in Singapore and Batam.
- 2) Return Ferry ticket
- 3) All Meals (1 snack pack for morning break, Lunch at Swiss-Bel hotel and Dinner pack)
All meals provided are halal certified.
- 4) Two bottles of mineral water
- 5) Personal Comprehensive Travel Insurance (Unisure Student Travel Insurance) for:
1 day/ Silver Plan/Asean :

Comprehensive coverage include :

- Accidental Death and Permanent Disablement up to \$100,000;
- Medical, Dental and Other Expenses Incurred Overseas up to \$200,000
- Follow up Medical Expenses Incurred upon return to Singapore up to \$10,000;
- Emergency Medical Evacuation & Repatriation - Unlimited
- Overseas Hospitalization allowance- \$100.00 per day
- Traditional Chinese Medicine Expenses up to \$300
- Emergency Mobile Phone Charges up to \$100
- Emergency Medical Evacuation and Repatriation – Unlimited
- Repatriation Expenses for Mortal Remains – Unlimited
- Compassionate visit by an Insured's Family Member or School Representative up to \$5000
- Child Help up to \$3000
- Loss of Deposit or Cancellation up to \$5000
- Flight Diversion up to \$1000
- Curtailment up to \$5000
- Travel Delay up to \$1000
- Travel Misconnection up to \$100
- Overbooked Scheduled Public Conveyance up to \$100
- Baggage and Personal Effects up to \$3000
- Baggage Delay up to \$1000
- Personal Money and Travel Documents up to \$3000
- Personal Liability up to \$500,000
- Hijacking up to \$3000
- Terrorism - Covered

See attached Itinerary, Packing list and other Trip Information

Best regards,

Mr Daniel Yak
HOD CCE
For the P6 level.

Our Values

Thanksgiving • Resilience • Unity • Empathy • Wonder • Integrity • Self-Discipline • Excellence

Consent form for Batam Service Learning Trip

Pupil's class register no.: _____

To: Form Teacher

I, _____ (name of *Parent/ guardian), hereby *consent/ do not consent my *son/ ward _____ (name) of P6 - _____ (class) to participate in this trip.

Payment - \$30.00 (Please ✓ accordingly)

- Edusave
- Cheque
- Cash

Transport arrangement for Batam trip

We have made arrangements for your child/ ward to be bused to the Harbor Front Ferry Terminal and also bused back to school at the end of the trip. However, we do note that some of you would prefer to send and pick your child/ ward to and from the Ferry Terminal on your own.

Hence, please indicate your preference below for us to better cater to the boys' needs.

I would like the following arrangement for my child/ ward: (Please ✓ accordingly)

- Two way transport provided by the school (strongly recommended)
- Transport from school to Ferry terminal only
(please also indicate how child is going home: _____)
- Transport from Ferry terminal to school only
- No transport needed at all (Child will be sent and picked up to/from Ferry Terminal)

Signature of Parent : _____

Date : _____

Please return this form by 8th October, Tues, together with:

- a) Photocopy of child/ ward's Passport
(kindly ensure validity of at least 6 months from date of expiry)
- b) Pupil Readiness Form
- c) Personal and Next of kin particulars Form
- d) Cheque/ Cash Payment **or** Edusave Form

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Pupil Readiness Form for Batam Trip

Pupil's class register no.: _____

ACTIVITY READINESS QUESTIONNAIRE FOR P6 BATAM TRIP 2013

Please complete this questionnaire if your child/ ward is going for the Batam Trip.

Name: _____ () Class: _____

Please answer the following questions by circling the appropriate responses (Y/N).

1.	Has your boy ever had injuries, illnesses, back or joint condition(s) that may be aggravated by vigorous exercise or activities? If yes , please specify: _____	Y / N	If you had answered YES (For Questions 1 – 6), please consult your doctor before participating or attach the relevant documentation.
2.	Has your child/ward ever had: Arthritis, Asthma, Diabetes, Epilepsy, Hernia, dizziness or circulatory problems? If yes , please specify: _____	Y / N	
3.	Has your child/ward ever had a heart condition, High Blood Pressure, Rheumatic Fever, Stroke, High Cholesterol, palpitations or pains in the chest? If yes , please specify: _____	Y / N	
4.	Is your child taking any prescribed medication(s)? If yes , please specify: _____	Y / N	
5.	Is/Are there any condition(s) that might be reason enough to modify/restrict your child/ward's participation in this programme? E.g. Past injuries. If yes , please specify: _____	Y / N	
6.	Does your child/ward have any allergies, e.g. medicinal, food, physical condition or others? Allergy(ies): _____	Y / N	
7.	Does your child require any special dietary, e.g. vegetarian, no broad beans, etc? Special dietary: _____	Y / N	

Notes to Teacher (If any): _____

Contact Numbers in case of emergency: _____

Name of Parent/ Guardian

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Signature/ Date

Pupil's personal and Next of Kin Particulars for Batam Trip

Pupil's class register no.: _____

Pupil's Particulars (If your child/ward is going for the trip)

Name of Pupil: (As in Passport)		NRIC/Birth Cert No:	
Address:		Postal Code:	
Passport No:		Date of Birth (DD/MM/YYYY):	
Passport Expiry Date (DD/MM/YYYY)		Nationality:	

Next-of-Kin Information

Name:		Home Tel No:	
Address: (Only if it is different from above) Postal Code:		HP:	
		Office Tel No:	
Relationship with Pupil:		Email Address:	

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