



St Andrew's Junior School

2017 Primary One (P1) Registration Exercise

Documents Required for Verification at Time of Registration

Phase	Eligibility	Date of Registration	Documents to be Produced (Both Originals and Photocopies)
Phase 1	For a child who has a sibling studying in the school of choice	Thu 29 Jun 2017 Fri 1 Jul 2017 <i>All children registered under this phase will be given places in schools</i>	(1) Birth Certificate of the child AND Singapore Citizenship Certificate or Entry / Re-entry Permit (stating Date of Issue) if the child is not born in Singapore (2) Birth Certificate of the Sibling (3) Singapore NRIC of both parents or Entry / Re-entry Permit (stating Date of Issue) if they do not possess Singapore NRIC (4) Child's Immunization Certificate
Phase 2A(1)	(a) For a child whose parent is a former student of the school and who has joined the alumni association as a member not later than 30 Jun 2016 . (b) For a child whose parent is a member of the school Advisory / Management Committee	Wed 5 Jul 2017	(1) Birth Certificate of the child AND Singapore Citizenship Certificate or Entry / Re-entry Permit (stating Date of Issue) if the child is not born in Singapore (2) Singapore NRIC of both parents or Entry / Re-entry Permit (stating Date of Issue) if they do not possess Singapore NRIC (3) Child's Immunization Certificate (4) Relevant documents certifying the following status:- <ul style="list-style-type: none"> • <u>Category (a)</u> – A letter from the Alumni Association and document certifying father is a former student of Junior School (e.g PSLE Certificate, Report Book, School Leaving Certificate) • <u>Category (b)</u> – A letter from the School Management Committee certifying parent is a member of the School Management Committee

Phase 2A(2)	(a) For a child whose parent or sibling has studied in the school of choice	Tue 11 Jul 2017 Wed 12 Jul 2017	<ul style="list-style-type: none"> (1) Birth Certificate of the child AND Singapore Citizenship Certificate or Entry / Re-entry Permit (stating Date of Issue) if the child is not born in Singapore (2) Singapore NRIC of both parents or Entry / Re-entry Permit (stating Date of Issue) if they do not possess Singapore NRIC (3) Child's Immunization Certificate (4) Relevant documents certifying the following status:- <ul style="list-style-type: none"> • Category (a) – Document certifying father is a former student of the Junior School or Birth Certificate of elder brother and document certifying he is a former student of the Junior School • Category (b) – A letter from the school certifying parent is a staff member of the school
	(b) For a child whose parent is a staff member of the school of choice		
Phase 2B	(a) For a child whose parent has joined the school as a parent volunteer not later than 1 Jul 2016 and has given at least 40 hours of voluntary service to the school by 30 Jun 2017 .	Mon 17 Jul 2017 Tue 18 Jul 2017	<ul style="list-style-type: none"> (1) Birth Certificate of the child AND Singapore Citizenship Certificate or Entry / Re-entry Permit (stating Date of Issue) if the child is not born in Singapore (2) Singapore NRIC of both parents or Entry / Re-entry Permit (stating Date of Issue) if they do not possess Singapore NRIC (3) Child's Immunization Certificate (4) Relevant documents certifying the following status:- <ul style="list-style-type: none"> • Category (a) - A letter from the school certifying the parent is a volunteer and has given at least 40 hours of voluntary service to the school • Category (b) – At least one parent's confirmed baptism certificate from an Anglican Church and attached a duly completed "Support for Registration under Phase 2B" Form issued by "The Diocese of Singapore" from an Anglican Church. • Category (c) - A letter endorsed by the People's Association certifying that the parent is a active community leader of constituency that parent is residing
	(b) For a child whose parent is a member of the church directly connected with the school		
	(c) For a child whose parent is endorsed as an active community leader		

Phase 2C	For a child who is ineligible for or unsuccessful in earlier phases	Wed 26 Jul 2017 Thu 27 Jul 2017 Fri 28 Jul 2017	<ul style="list-style-type: none"> (1) Birth Certificate of the child AND Singapore Citizenship Certificate or Entry / Re-entry Permit (stating Date of Issue) if the child is not born in Singapore (2) Singapore NRIC of both parents or Entry / Re-entry Permit (stating Date of Issue) if they do not possess Singapore NRIC (3) Child's Immunization Certificate (4) Statutory Declaration (SD) from MOE stating that the child is being looked after by foster parent(s) staying within 1 km of St Andrew's Junior School (if any) (5) Foster Parent's NRIC (applicable for only SD cases)
Phase 1 – Phase 2C	For parents who are staying overseas and/or unable to do the registration due to unforeseen circumstances		<ul style="list-style-type: none"> (1) Relevant documents certifying the status of eligibility [required for Phase 1, 2A(1), 2A(2) or 2B application] (2) Proxy form for authorized person signed by one of the parent (obtainable from school's website) (3) Proxy's NRIC (4) Written evidence of parent's overseas posting